

## Creating Flexible Time Worksheet

### Critical Considerations

1. Do we have frequent time, during the school day, to reteach and enrich students?
2. Is it directive? Can you require students to attend?
3. Is it timely (weekly)?
4. How long does it take for students to get help? How long does it take a student to get out once it has worked?
5. Is it targeted? Is the time used to reteach specific essential standards?
6. Is the time used to enrich and extend learning for students who have already mastered essential standards?

# The Pioneer Team

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Commitment \* Community \* Collaboration

## Tutorial Directions

### Overview

- Tutorial sessions can be used to re-teach essential standards, offer pyramid support, provide homework help, make up assignments, conference with students, and offer enrichment and extra-curricular opportunities.
- Any student can be required to attend a specific tutorial session. Binder reminders and tutorial stamps will be used to hold students accountable.
- Pyramid of intervention students will be required to attend tutorials.
- Each departmental team should offer at least one open session for homework and assignment help.
- Students not required to attend tutorial will earn the privilege to attend an open tutorial session, study in the library, attend enrichment opportunities, or earn an extended snack break.

### How It Works

- With 3 minutes left in Period 2, we will make a public announcement to transition to Tutorial. At this time, all students should take out their Binder Reminders.
- Please start by releasing any student that has a required tutorial stamp in his or her Binder Reminder.
- Instruct required students to line up outside the door of their classroom. Additionally, they are to report directly to their class—no stopping at lockers or restrooms.
- Any student who does not have his or her Binder Reminder must report directly to the back of the MPR for required Study Hall.
- Once the required tutorial students are confirmed at their locations, we will make an announcement for Period 2 teachers to release students who are not required to attend a tutorial session. Please do not release these students until we make the announcement.
- Please check Binder Reminders at the door to make sure that each student has earned this option.

- Please remind these students that they have 3 minutes get to get to an open tutorial offering. They may not roam from offering to offering; they must select one and stay.
- If you have any questions, please call the office.

**Weekly Tutorial Priority Schedule**

	<b>Tuesday</b>	<b>Thursday</b>
Week A	Core	PE/Electives
Week B	Math	Science

## Pioneer Tutorial Schedule

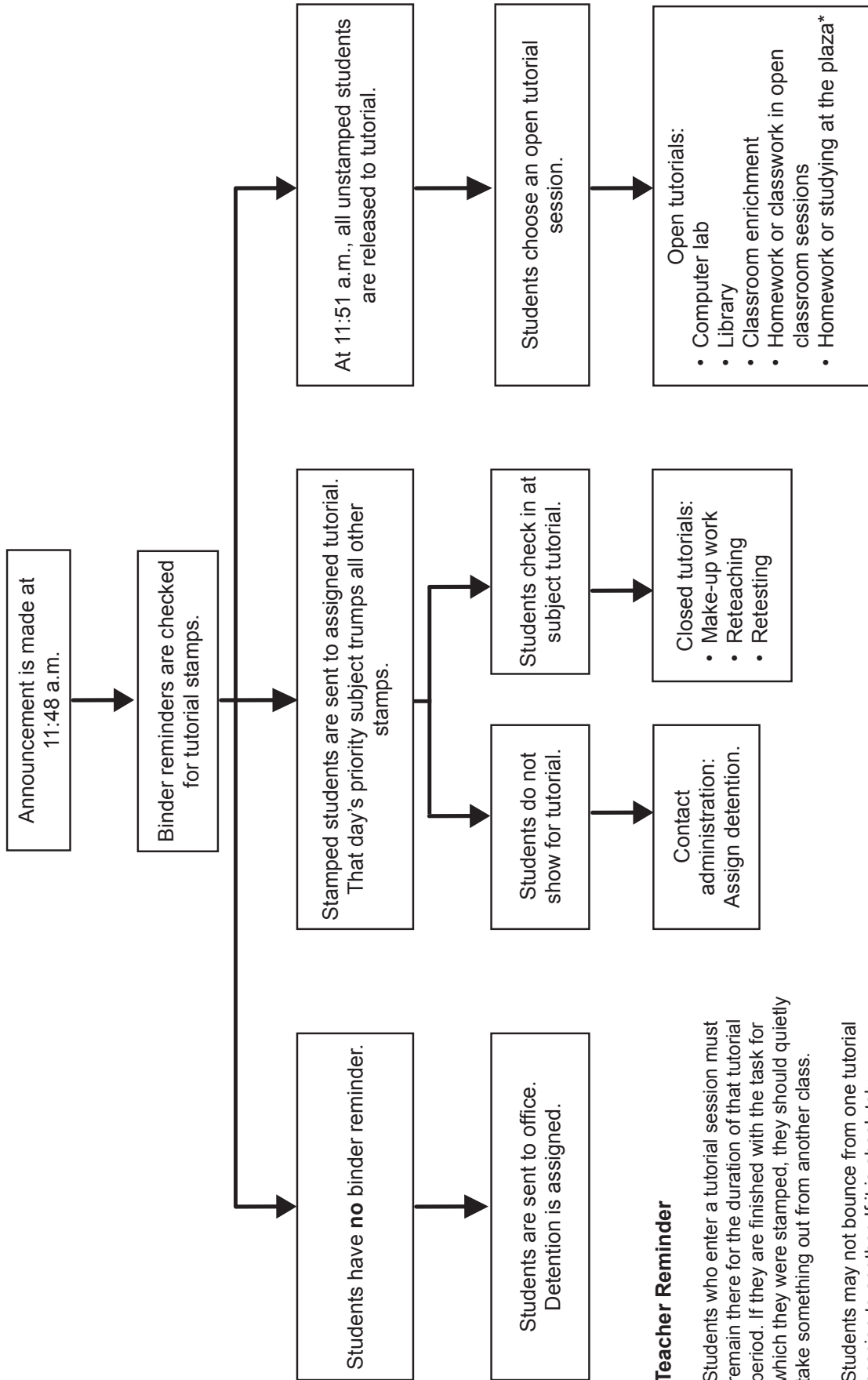
**Tuesday, October 9 (Priority—Math)**  
**Thursday, October 11 (Priority—Science)**

Any student may attend an open tutorial. To attend a closed tutorial, you must have teacher approval or “tutorial required” stamped in your Binder Reminder.

Teacher	Room	Open /Closed	Subject	Grade
Aguilar	602	Open	Study Hall for Maan’s Students; Spelling Lesson-2 Test Make-Up	7
Amsbary	504	Open	Core Tutorial	6
Arneson	303	Open	Earth Science Help	6
Badraun	603	Open	Study Hall for Prell’s Students; Spelling Lesson-3 Test Make-Up	7
Bell/Abrahams	502	Open	Core Make-Up	6
Billings	702	Open	Core Enrichment	8
Cope	MPR	Open	Drama/Chorus Help	6, 7, 8
Dearborn	703	Closed	Core Homework Help	8
Delange	Track	Closed	Mile-Run Make-Up	6, 7, 8
Fischer	Band Rm.	Open	Band/Orchestra	6, 7, 8
Fuggitti	403	Open	Clothing/Foods	7, 8
Hamamura	503	Open	Preposition Review/Make-Up	6
Harkin	405	Open	Pre-Algebra Help	7
Hingst	706	Open	Tues./Algebra Thurs./Geometry	7, 8
Holmes	704	Closed	Core Homework Help	8
Kaahaaina	407	Open	Life Science Help	7
Kozuch	115	Open	Study Hall	6,7, 8
Kridner	MPR	Closed	Pyramid of Intervention	6, 7, 8
Larson	802	Open	Life Science Help	7
Leon		Closed	Exploratory Language/French	6, 8

<b>Teacher</b>	<b>Room</b>	<b>Open/ Closed</b>	<b>Subject</b>	<b>Grade</b>
Lippert	505	Open	Grammar Review	6
Macias	402	Closed	Spanish IA	7, 8
Martin	806	Closed	Tues./Algebra Thurs./Geometry	7, 8
Mattos	801 Lab	Open	Internet Research/AR Tests	6, 7, 8
McCargar	Fitness Rm.	Closed	Fitness Log Instruction Make-Up	6, 7, 8
Meyers	901	Open	Math	6
Miranda	701	Closed	Core Writing Conference	8
Mittleman	902	Open	Core Homework Help	8
Moore	Library	Open	Study Hall	6, 7, 8
Noonan	605	Open	Study Hall	6,7,8
Ocegera	501	Open	Core Make-Up	6
Payne, Mr.	121	Open	Computers/Video Help	6, 7, 8
Payne, Mrs.	101	Open	Math 6/Pre-Algebra Help	6, 7
Polston	301	Open	Earth Science Help	6
Prell	601	Open	Study Hall for Aguilar; Spelling Lesson-1 Test Make-Up	7
Randall	506	Open	Core Make-Up	6
Sanchez	705	Open	Spanish I/IB	8
Schaer	804	Open	Pre-Algebra	6,7,8
Shafer	408	Open	Physical Science	8
Smith/Egan	Plaza	Open	Study Time/Extended Snack	6, 7, 8
Spiak	401	Open	Art/Yearbook	6, 7, 8
Stoerger	805	Closed	Algebra and Test Retake	7, 8
Thomas	404	Closed	Make-Up Science Labs	8
VanHerde	Track	Closed	Mile-Run Make-Up	6, 7, 8
Welch	803	Closed	Pre-Algebra Help	6

# The Tutorial Flow Chart



\*Students at the plaza are required to have binder reminders ready to show that they have no stamps and are doing individual or small-group work.

### Teacher Reminder

Students who enter a tutorial session must remain there for the duration of that tutorial period. If they are finished with the task for which they were stamped, they should quietly take something out from another class.

Students may not bounce from one tutorial session to another. If it is absolutely necessary for a student to leave a teacher's session to attend another, the teacher needs to sign a binder reminder giving permission to go to another session. This prevents needless wandering.